

EAST ALLEGHENY SCHOOL DISTRICT

Mark Draskovich Email: <u>mdraskovich@eawildcats.net</u> Tele: (412)824-9700 Ext. 1250 Director of Pupil Services Jr High School Principal Fax:(412)825-4570

Dear Guest:

Allow me to welcome you to the East Allegheny School District Campus. I hope that your organization has a productive and profitable experience here. Our district takes great pride in sharing our facilities to benefit our local community

To make this experience a positive one for all, I must pass along the following expectations in the interest of maintaining a safe environment for our students, families, staff, and surrounding community.

- Please arrange to have someone at the door to let those in your organization in unless you have contracted with Kellington Security to be here for all of your activities. EXTERIOR DOORS ARE NOT TO REMAIN PROPPED OPEN. We will be installing audible hold open alarms designed to emit unpleasant sounds should doors be left open. All participants must enter Door 3 at the Jr/Sr High or Door 1 at Logan Elementary unless prior approval is given. Most other doors will be designated as "Exit Only".
- Please be aware that most areas of our buildings are under 24 hour camera surveillance. Please make sure that all of your participants remain in the areas assigned in the interest of protecting the belongings of our students and staff. I appreciate that many who use our facilities are alumni and may wish to visit.
- Do not allow others who are not in your group to enter the building. Our coaches and club sponsors should all have pre-arranged access to the building.
- The North Versailles Police Department has a confidential listing of our key staff should you need to contact us for any reason while you are here.

Again, I welcome you to our campus and hope that you have a wonderful experience.

Sincerely,

Mark Draskovich Director of Pupil Services and District Security Coordinator